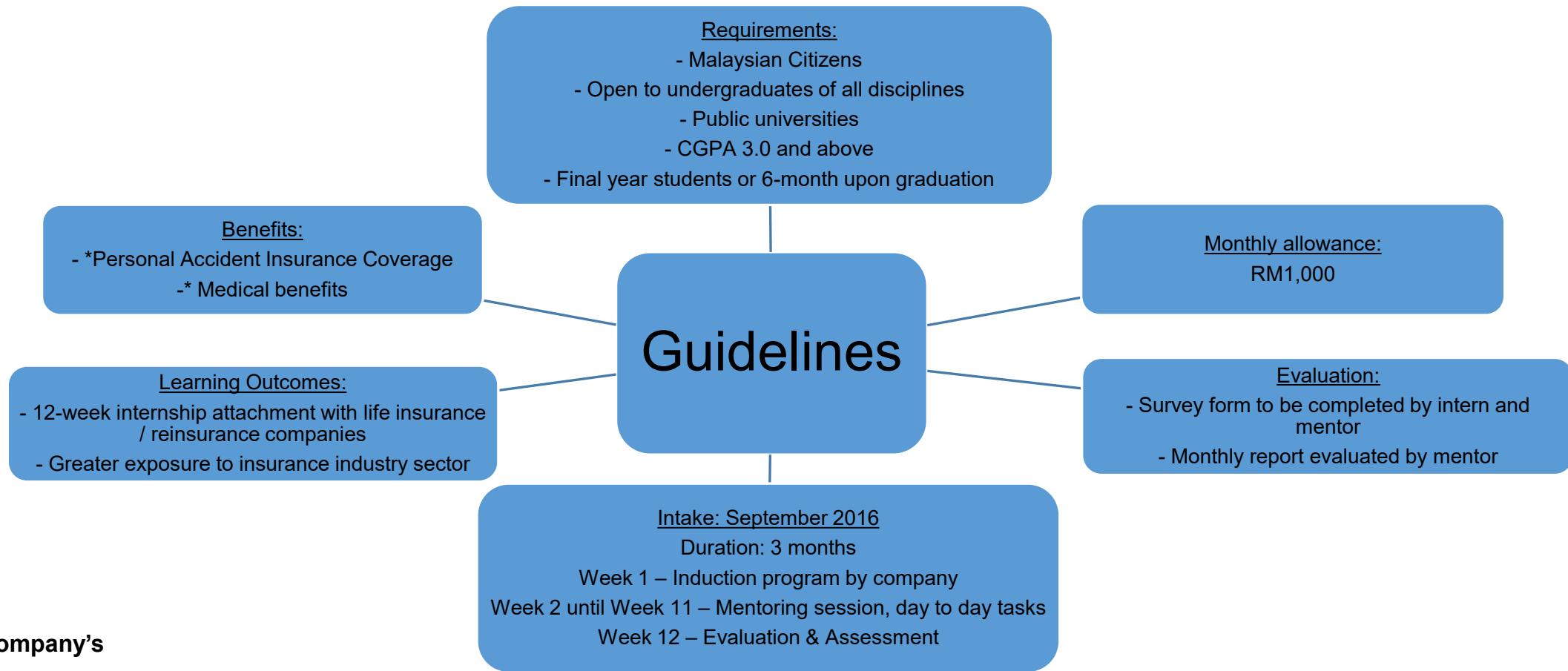

LIAM Structured Internship Programme

By Life Insurance Association of Malaysia (LIAM)

LIAM Structured Internship Programme - Guidelines



***Subject to company's
discretion**

LIAM Structured Internship Programme - Approach

Classroom Training

- Induction program by Company
- English class, presentation skills and Introduction to Life Insurance Industry in Malaysia
- To provide soft skills training – interpersonal, business communication, writing skills, etc

On-Job Training

- Tasks assigned to interns during the period of internship
- Standard Operating Procedures (SOP)
- Providing vast knowledge on insurance industry and business know-how

Continuous Guidance & Engagement

- Mentoring session – face to face interaction with mentor who will be assigned by company to assist and guide interns on the day to day tasks during the internship period

Evaluation

- Evaluation form to be completed by the interns upon completion of internship training
- Monthly report to be submitted to mentor on the day to day tasks during the internship period
- Evaluation form – review to be completed by interns, mentor and LIAM

LIAM Structured Internship Programme - Framework

